

# Upload Processes of Answer Sheets for the Entrance Examination of the Graduate School of Engineering of the University of Tokyo

iPhone version

Ver. 171220

※The processes are similar in Android. But the files are saved in a different folder. Please check them in advance.

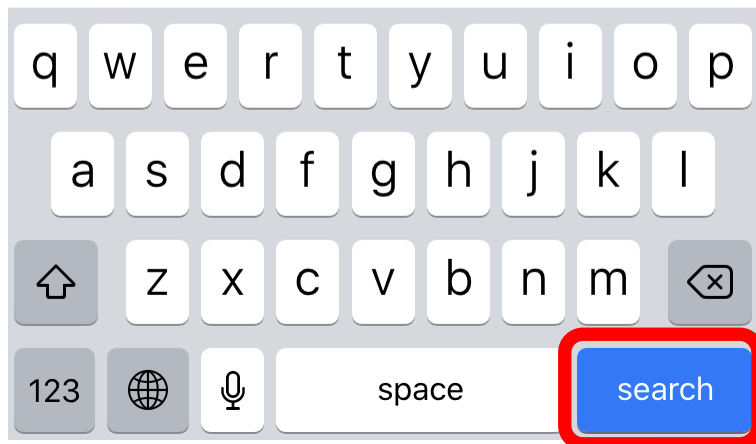
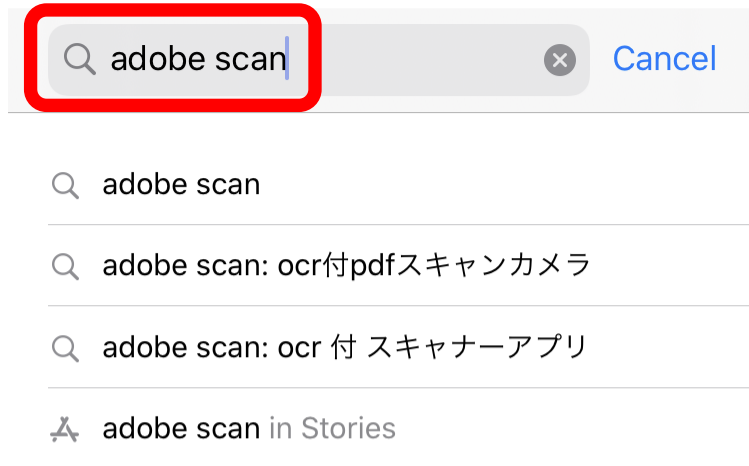
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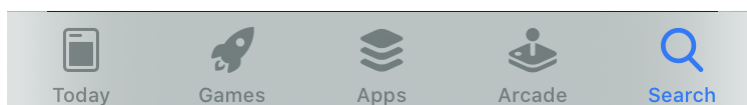
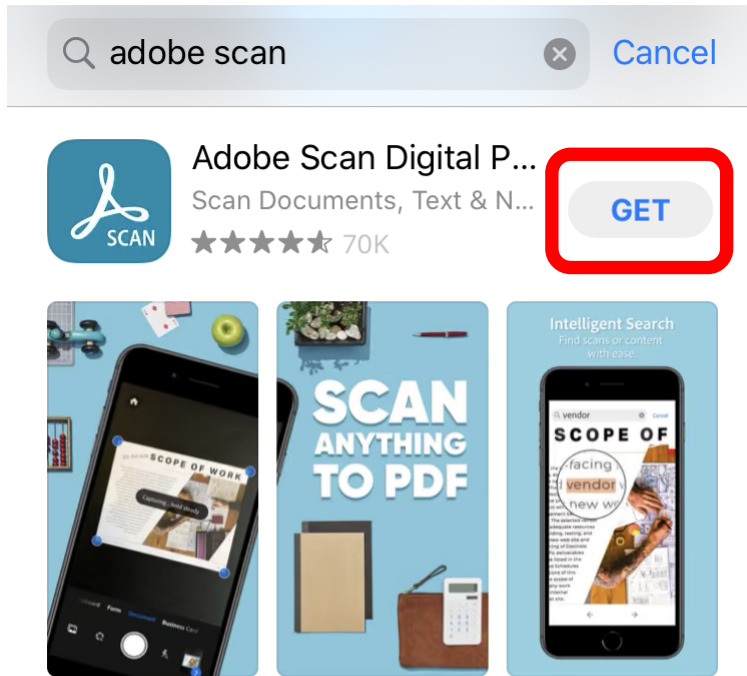
# 1. Installation of Adobe Scan

Installation from App Store

- In App Store, type **adobe scan** in the search column and tap **search**.



➤ When Adobe Scan is shown, tap **GET** to install.



Icon of Adobe scan is shown on iPhone screen when the installation is successful.



## 2. Processes which are only needed for the first time

You need initial processes for the first time.

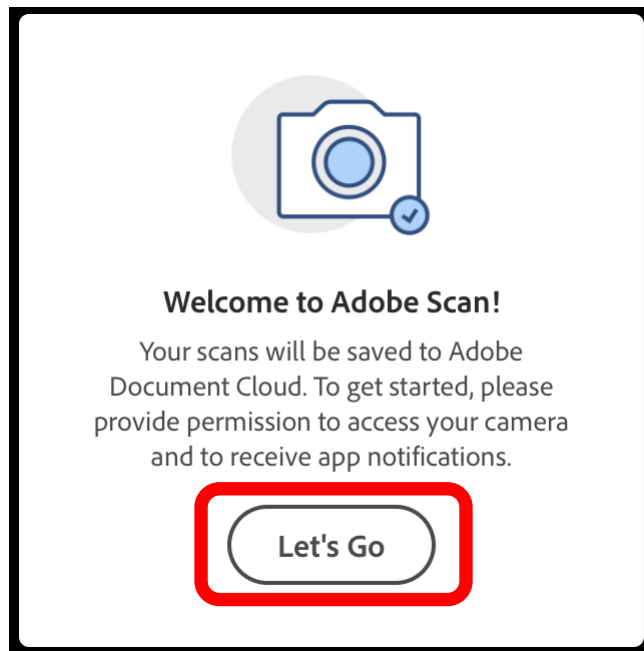
There are multiple ways to log in.

- ✂ Making Adobe ID

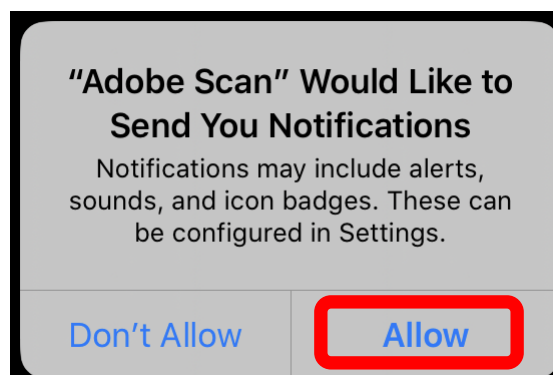
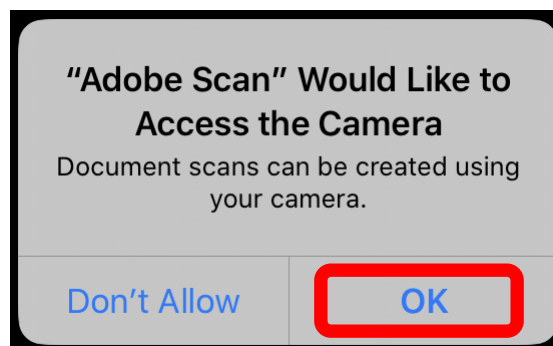
Your personal information including your email address is necessary to register.

Let's go

➤ Tap **Let's Go**.



➤ When "Adobe Scan" asks for camera access, tap **OK**. When "Adobe Scan" asks to send you notifications, tap **Allow**.



# 3. Scanning of documents

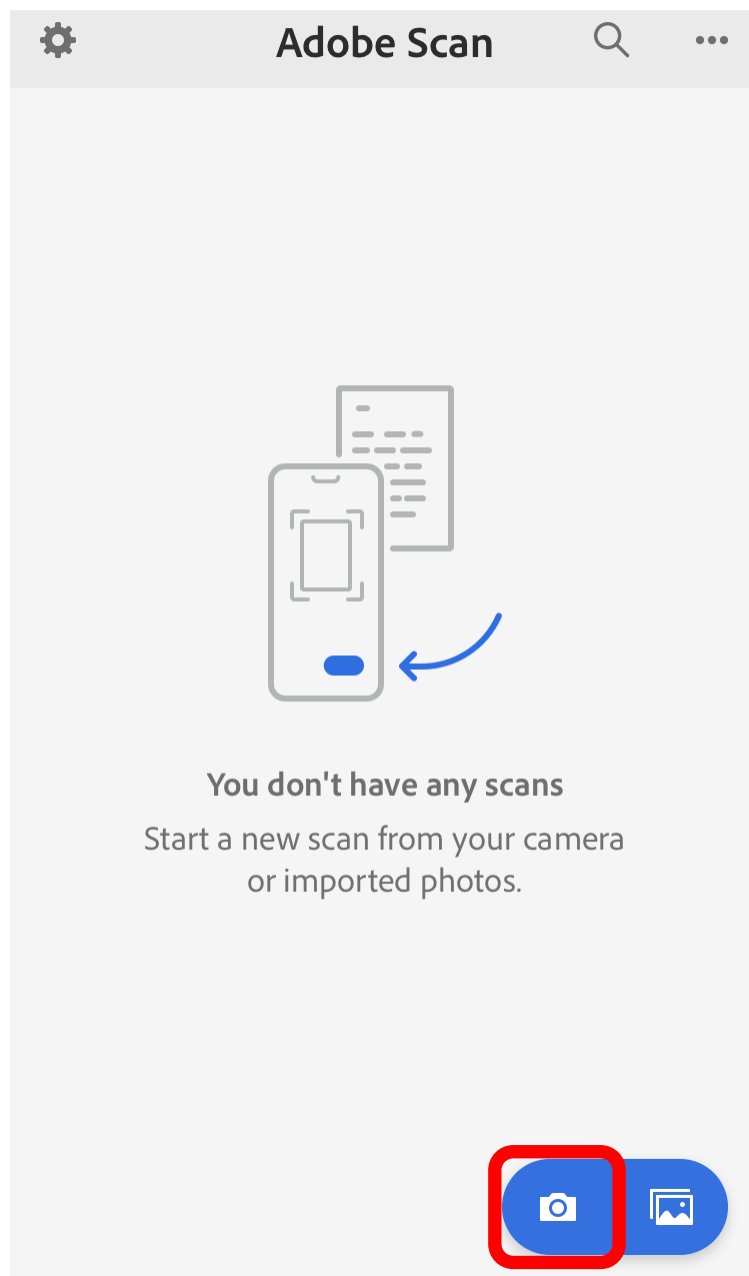
Starting Adobe Scan

➤ Tap icon to start Adobe Scan.



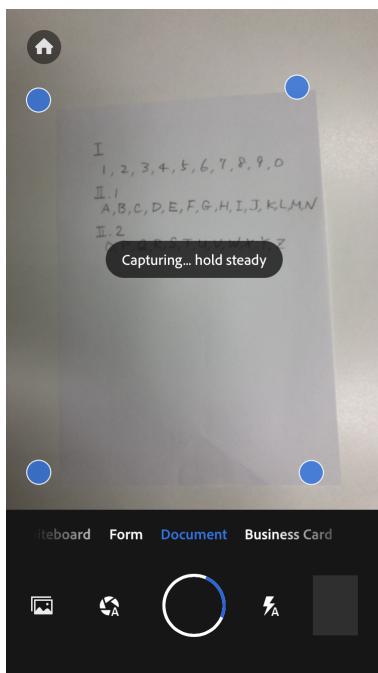
Starting camera

➤ Tap **camera icon** when the below image is shown.



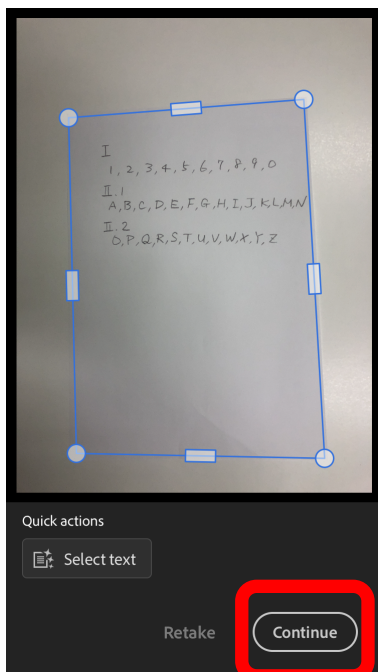
## Capture of images

- Control the camera position to locate all documents inside the 4 ● corners. When Adobe Scan properly recognizes the documents, it will play a sound and automatically capture the image.



## Setting of the frame

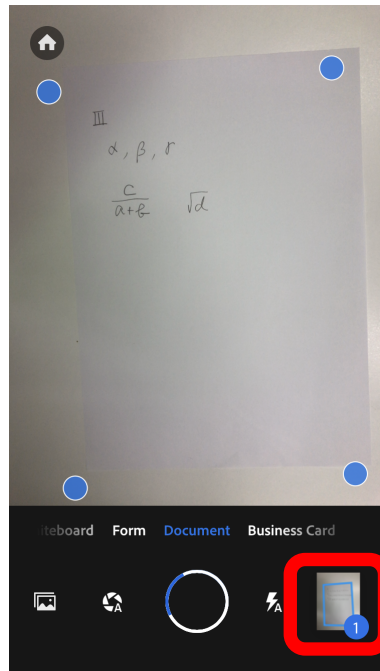
- Set the blue frame and tap **Continue**.





## Continuous capture of images

- The next paper is captured when the camera is held on the next paper. The first image is moved to the bottom-right as ①.



The next image is moved to the bottom-right as ②. Multiple papers can be continuously captured together into 1 file with multiple pages by repeating this process.

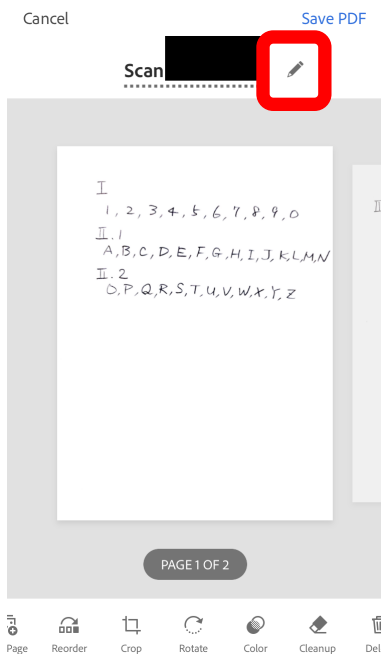


## 4. Saving a PDF file of images

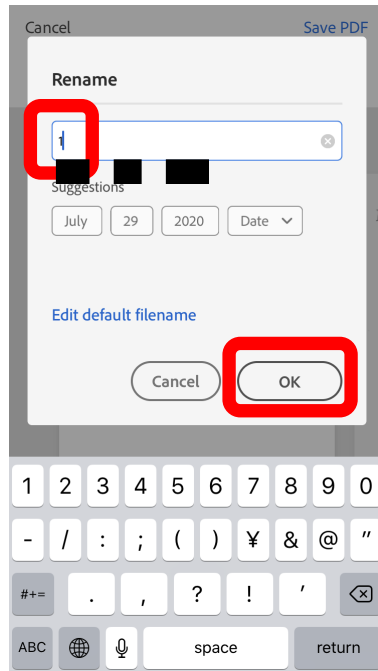
➤ When captures are completed, tap the images on the **bottom-right**.



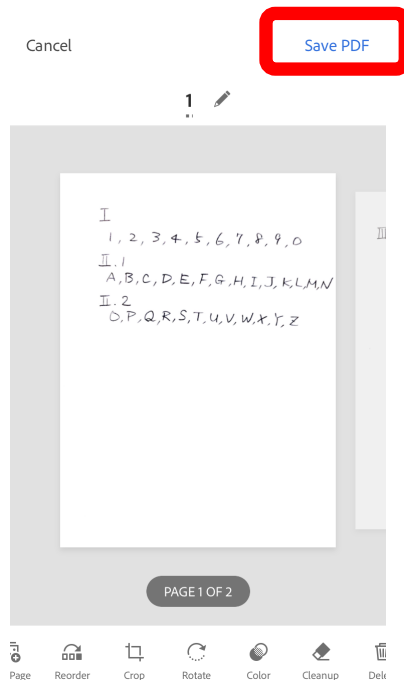
➤ Tap the **pencil** icon.



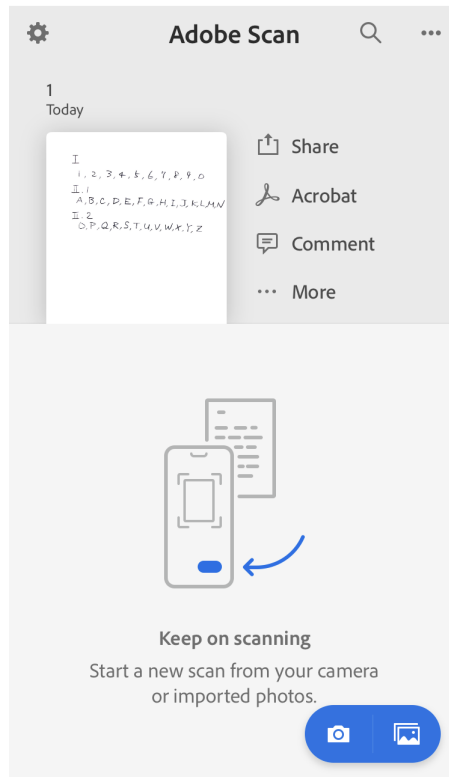
➤ Change the file name to “**Problem number**” (“1”, in this example) and tap **OK**.



➤ Tap **Save PDF**.

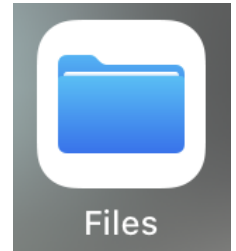


When the PDF file is successfully saved, the following image is shown on the screen.

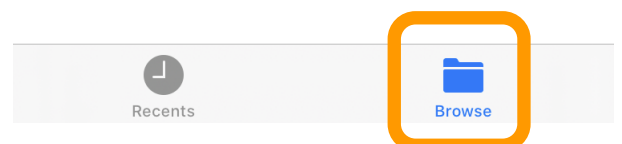
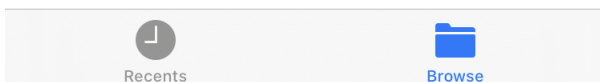
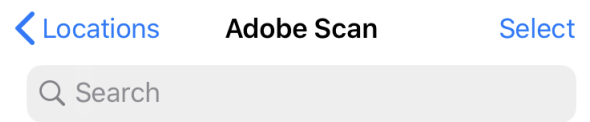


# 5. Finding your saved PDF files

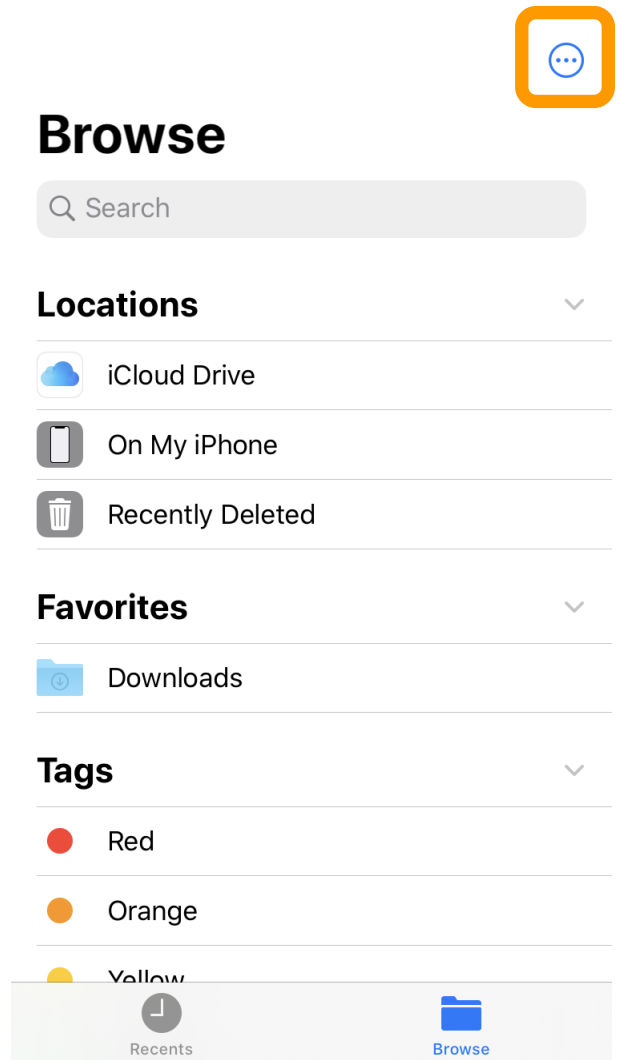
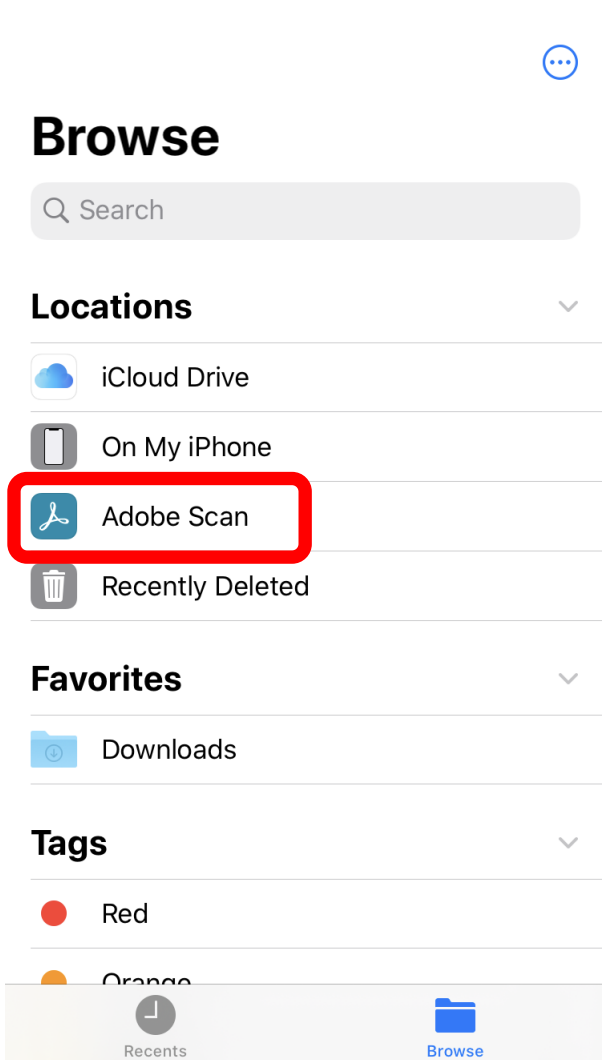
PDF files are saved in the folder "Files".



- Tap the folder "Files".
- ① If the folder "Adobe Scan" appears, the PDF files are found in it.
- If the folder "Adobe Scan" does not appear, tap **Browse** and go to ②.



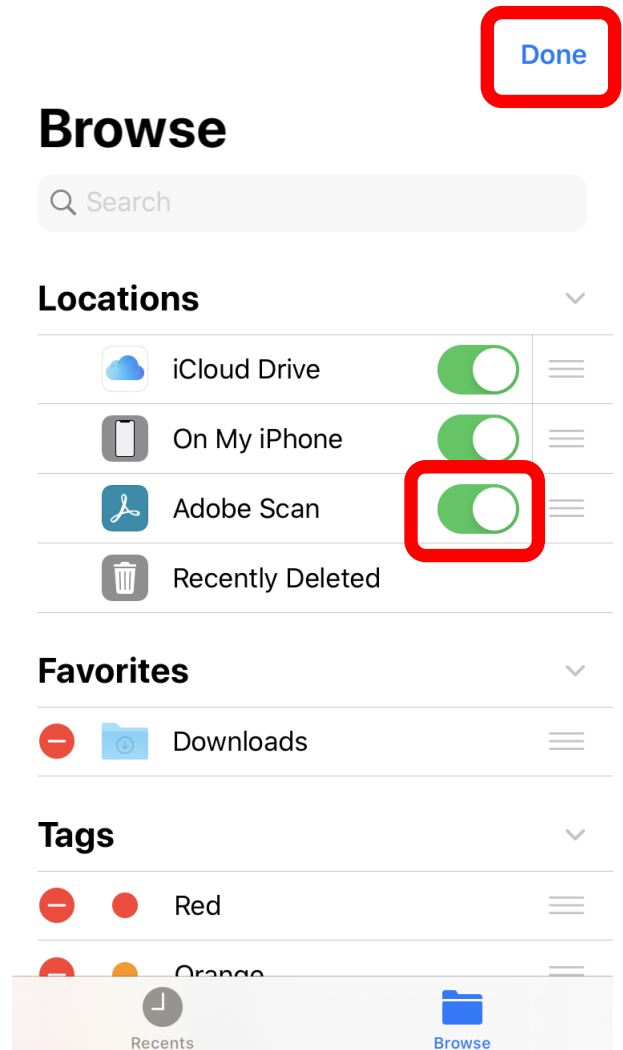
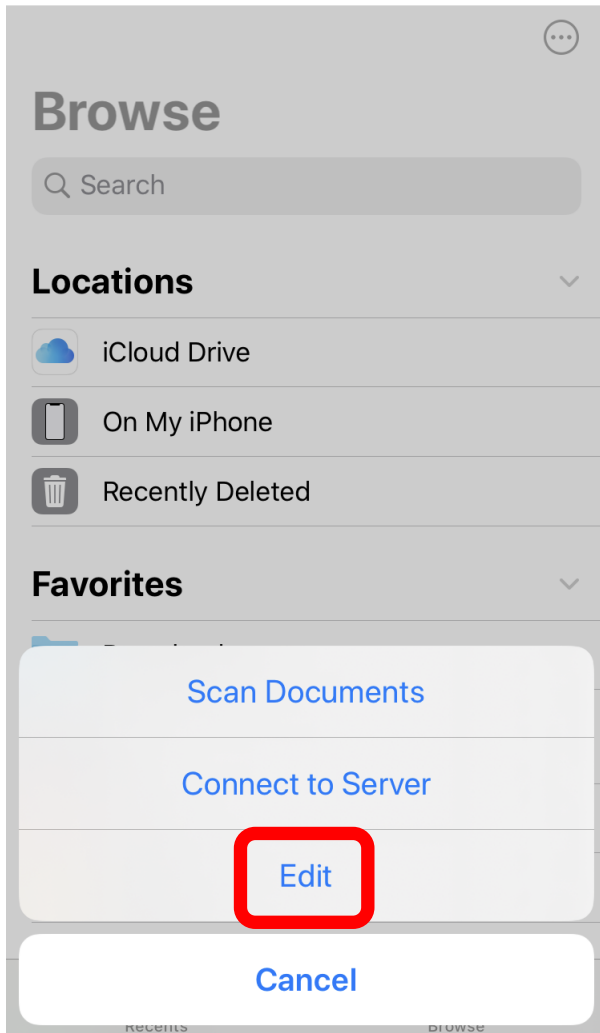
- ② If the folder "Adobe Scan" appears under Locations, the PDF files are found in it.
- If the folder "Adobe Scan" does not appear, tap **top right icon** and go to ③.



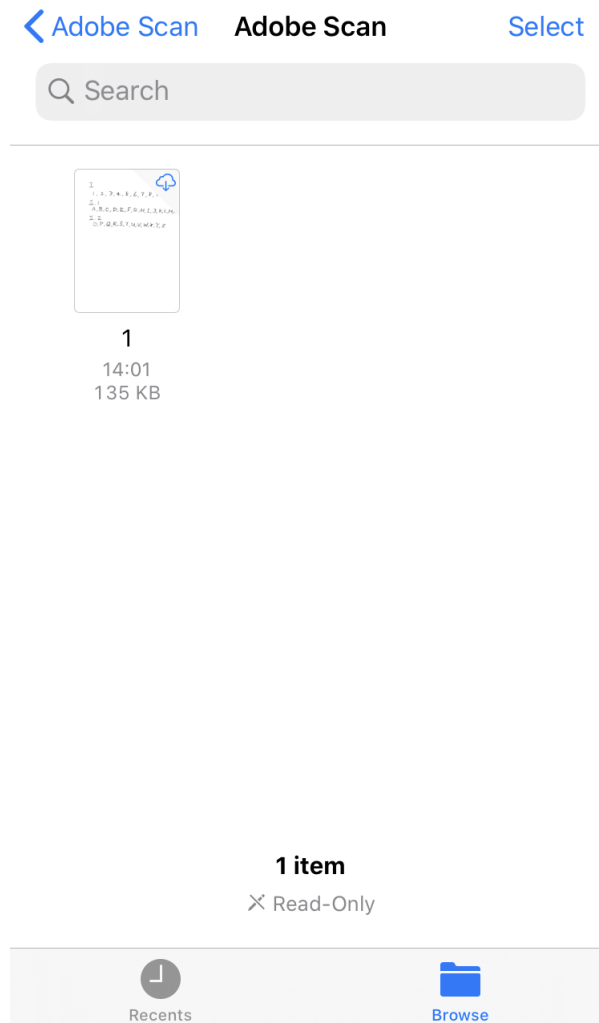
➤ ③ Tap **Edit**.

➤ Make **Adobe Scan** valid and tap **Done**.

The folder "Adobe Scan" appears.



The PDF files can be found in the folder "Adobe Scan" as shown below.





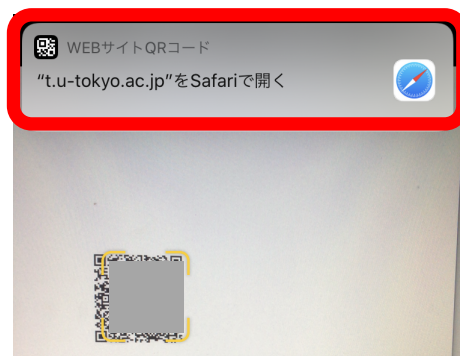
## 6. Uploading a file

Reading of QR code

➤ Start Camera.



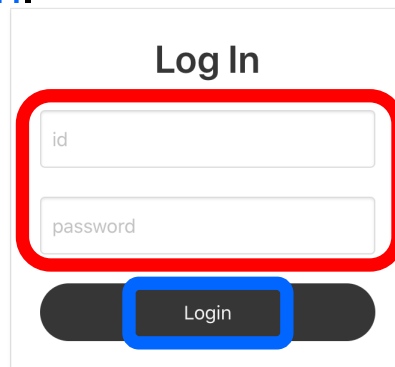
- Adjust the **yellow frame** to QR code.
- Tap the **link** shown in the top of the screen.



※Your device's camera may not have an automatic QR code reader. In this case, please find out how to read a QR code with your device.

Log in

- Type your **id** and **password** (see appendix 6), and then tap **Login**.



The image shows a 'Log In' form with two input fields: 'id' and 'password'. A red rounded rectangle highlights both input fields. Below the fields is a dark grey button with the text 'Login' in white, which is highlighted by a blue rounded rectangle.

The file upload Web site is shown below. The log-in is completed.



テスト用

For Test

解答用紙を所定の場所にアップロードしてください。

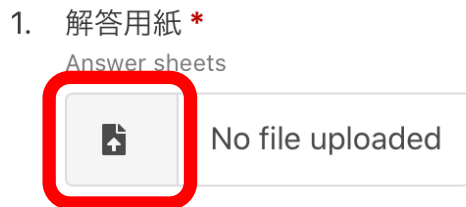
Please upload the answer sheets in the designated places.

\* 必須 Required

## Uploading a PDF file

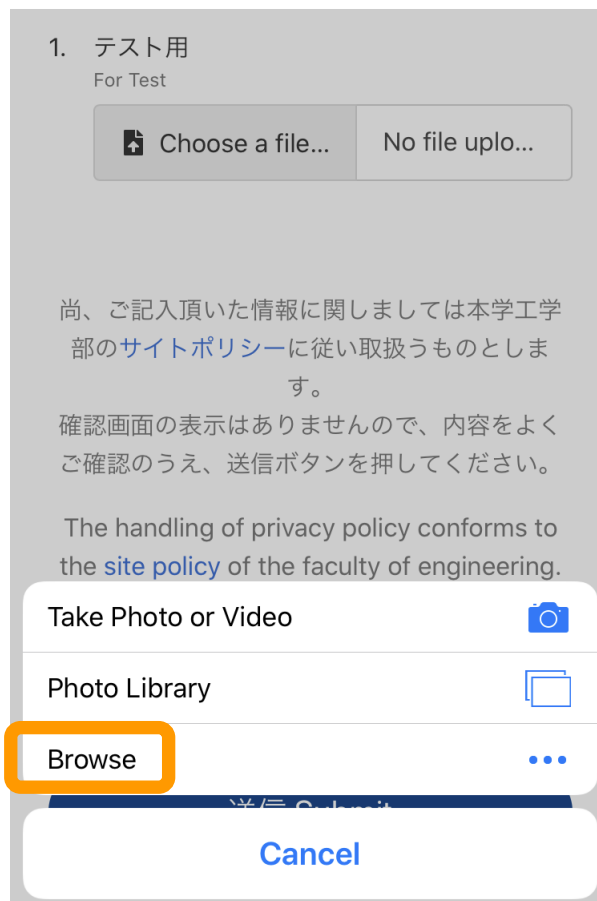
If you scroll down the screen, you will find a **button to choose**.

➤ Tap the **button to choose**.

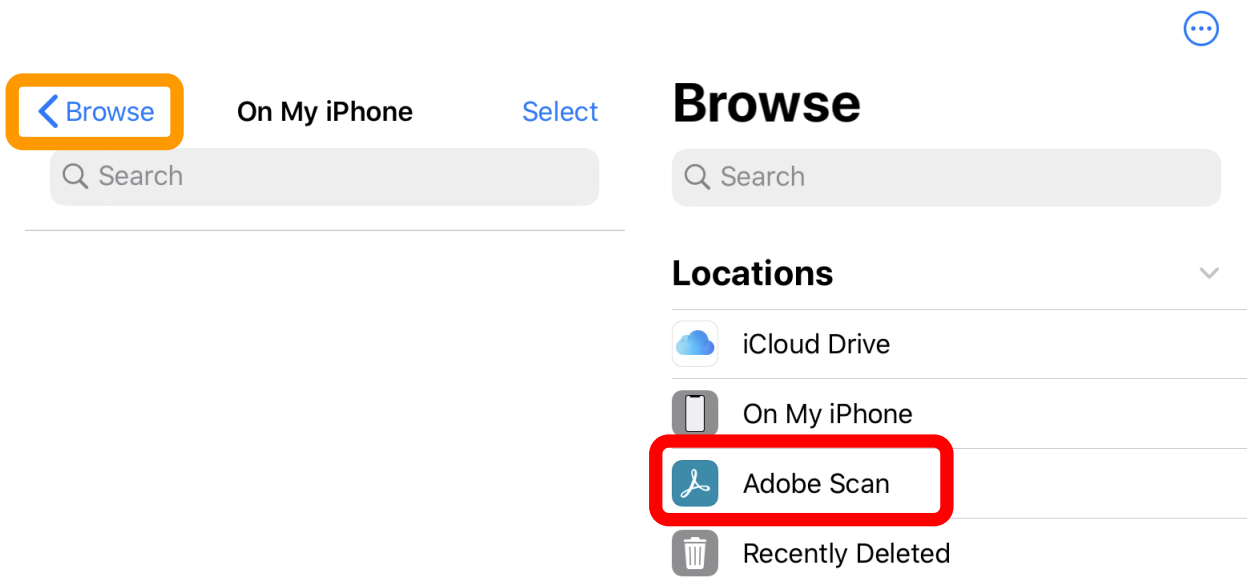


尚、ご記入頂いた情報に関しましては本学工学部の[サイトポリシー](#)に従い取扱うものとしま

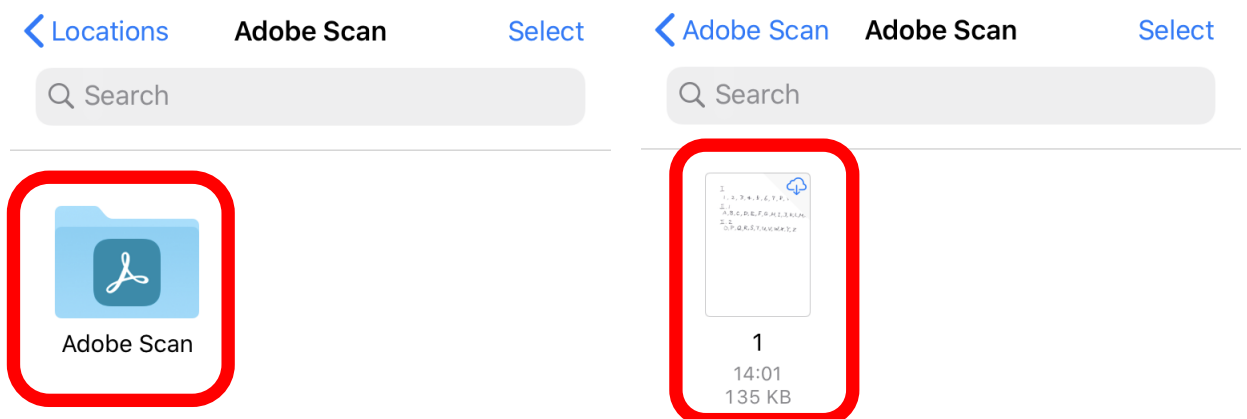
➤ Tap **Browse** shown in the bottom of the screen.



- When "On My iPhone" is shown, tap **Browse**.
- Tap "**Adobe Scan**".



- When the folder "**Adobe Scan**" is shown, tap it to open.
- Select the **file** that you want to upload.  
Wait for a moment.



Return to the Web site page.

- Confirm that the **file name** (initial part) is properly shown to the right of the **button to choose**.

1. 解答用紙 \*

Answer sheets



- Scroll down and Tap “**送信 Submit**”.

送信 Submit

When the upload is successful, the following image is shown.



送信されました。

Your response was submitted.